

**RESOLUTION NO 24-R-07**

**A RESOLUTION OF THE TINLEY PARK-PARK DISTRICT APPROVING  
THE UPDATE TO THE REMOTE ATTENDANCE POLICY**

WHEREAS, The Tinley Park-Park District is located in Cook & Will Counties of Illinois; and

WHEREAS, Section 7 of the Open Meetings Act, 5 ILCS 120/7 allows for members of the board of commissioners to attend and participate in the open and closed meetings of the board but it must be adopt a policy allowing it; and

WHEREAS, previously resolution 22-R-42 authorized remote attendance but after recent changes an additional condition was added to allow for remote attendance. The new condition is for emergency childcare; and

WHEREAS, the new remote attendance policy will only allow board members to attend the meeting remotely under 4 conditions. Board members must be on a work related absence, taking care of an ill family member, ill themselves, or emergency childcare; and

WHEREAS, while remote attendance will allow board members to attend remotely in order to hold a meeting you still need a quorum in the room to open the meeting either way; and

WHEREAS, The Board of Commissioners of the Tinley Park-Park District finds that it is in the best interest to approve the remote attendance policy in Exhibit 1 of this resolution and; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the TINLEY PARK-PARK DISTRICT as follows:

SECTION 1: The Preambles hereto are hereby made a part of, and an operative provision of, this Resolution as if fully restate herein.

SECTION 2: The Request attached hereto as Exhibit 1, and made a part hereof, is hereby approved.

SECTION 3: That this Resolution shall be in full force and effect on the date approved and passed by the Board of Commissioners of the TINLEY PARK-PARK

DISTRICT.

Approved and passed this 21st day of February 2024.

AYES: 5

NAYS: Ø

ABSENT: Ø

ABSTAIN: Ø

TINLEY PARK-PARK DISTRICT

*Maria Rye*  
President, Board of Park Commissioners

Attest:

*[Signature]*  
Secretary, Board of Park Commissioners

## RESOLUTION NO 24-R-07

### TINLEY PARK-PARK DISTRICT REMOTE ATTENDANCE POLICY

#### I. PURPOSE

The purpose of this Policy is to allow members of the Board of Commissioners of Tinley Park-Park District to attend and participate in open and closed meetings of the Board by video or audio means as authorized by Section 7 of the Open Meetings Act, 5 ILCS 120/7, subject to the rules and limitations applicable to such attendance and participation as set forth in this Policy.

#### II. DEFINITIONS

“Act” means the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.*

“Board” means the Board of Commissioners of the District.

“Code” means the Park District Code, 70 ILCS 1205/1-1 *et seq.*

“Commissioner” means a member of the Board.

“District” means The Tinley Park-Park District.

“Meeting” means any open or closed meeting of the Board that is subject to the Act.

- (ii) “Qualifying Event” means: (i) personal illness or disability; (ii) employment purposes or the business of the District; (iii) a family or other emergency; or unexpected childcare obligations.

“Remote Means” means video or audio conference only.

“Secretary” means the secretary appointed by the Board pursuant to Section 4-8 of the Code.

#### III. REMOTE ATTENDANCE PERMITTED

Subject to the limitations set forth in Section IV below, a Commissioner may attend any Meeting by Remote Means if the Commissioner is prevented from physically attending the Meeting because of a Qualifying Event.

#### IV. RESTRICTIONS ON REMOTE ATTENDANCE

(a) No Commissioner may attend any portion of a Meeting by Remote Means unless:

- (i) a quorum of the Board is physically present at the Meeting; and
- (ii) he or she provides written or verbal notice to the Secretary specifying the Qualifying Event at least one hour prior to the Meeting at the District’s principal office unless advance notice is impractical; and
- (iii) the Remote Means being utilized is fully functional so as to allow all Commissioners and any member of the audience to hear all communications taking place at the Meeting.

(b) No Commissioner may attend a Meeting by Remote Means for any reason other than a Qualifying Event.

#### V. RULES OF PROCEDURE WHEN REMOTE ATTENDANCE UTILIZED

- (a) When any Commissioner attends any portion of a Meeting by Remote Means as permitted by this Policy:
  - (i) the minutes of the Meeting shall so reflect that such Commissioner attended the Meeting by Remote Means; and
  - (ii) every Commissioner shall be identified during all Board discussions so that each Commissioner is aware of which Commissioner is speaking at all times.
  
- (b) A Commissioner attending a Meeting by Remote Means shall:
  - (j) be permitted to fully participate in the Meeting as if he or she were physically present, subject to the Board's guidelines and procedures for conducting the Meeting; and
  - (ii) advise the Secretary and Board if he or she leaves or returns from the Meeting; and
  - (iii) advise the Secretary and Board of all other persons in the same room as such Commissioner attending by Remote Means and whether and to what extent such other persons are able to hear the discussions at the Meeting.

#### **VI. APPLICABILITY**

If any provision of this Policy conflicts with any provision of the Act, the provisions of the Act shall prevail.

#### **VII. EFFECTIVE DATE**

This Policy was approved by a majority of the Board at its Meeting held on February 21, 2024 and becomes effective Immediately.

#### **VIII. AVAILABILITY OF POLICY**

The Policy shall remain on file together with the Resolution of the Board approving this Policy.

#### **IX. AMENDMENTS**

This Policy may be amended by a majority vote of the Board at any time.