

**RESOLUTION NO 24-R-38**

**BOARD RESOLUTION OF TINLEY PARK-PARK DISTRICT APPOINTING  
BOARD SECRETARY**

WHEREAS, The Tinley Park-Park District is located in Cook & Will Counties of Illinois; and

WHEREAS, Tinley Park-Park District requires the services of board secretary for its administrative support to the Park District Board of Commissioners, be it:

RESOLVED, that Tinley Park-Park District, for its administrative support, appoints Kelly Jones as its board secretary; such appointment serves as official custodian of Park District Board of Commissioners records and proceedings, directing care and control of agendas, minutes, ordinances, resolutions, recordings and other supporting documents referred to in the Board minutes and perform related duties as assigned.

RESOLVED, that the officers of Tinley Park-Park District are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions.

RESOLVED FURTHER, that any action taken by such officers prior to the date foregoing resolutions adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed and approved as the acts and deeds of Tinley Park-Park District.

It is hereby certified by the undersigned that the foregoing resolution was duly passed by the Board of Commissioner of the Tinley Park-Park District on the 15<sup>th</sup> Day of May, 2024, in accordance with the laws and by-laws governing Tinley Park-Park District and that the said resolution has been duly recorded in the minutes and is in full force and effect. Are hereby made a part of, and an operative provision of, this Resolution as if fully restate herein.

Approved and passed this 15<sup>th</sup> day of May 2024.

AYES: 5  
NAYS: 0  
ABSENT: 0  
ABSTAIN: 0

TINLEY PARK-PARK DISTRICT

Maria Ryan  
President, Board of Park Commissioners

Attest:

Lisa O'Donovan  
Secretary, Board of Park Commissioners