Fall Special Event Sponsorship

Company Name:_____

Address:_____

City/State/Zip:_____

Contact Name/Title_____

Phone:_____ Email:_____

Thank you for considering an event sponsorship with Tinley Park-Park District! The sponsorship fee is $100 per special event. We also accept and appreciate in-kind donations (food, raffle prizes, gift certificates, etc.). If you have any questions or would like further information, contact our Marketing Team at 708-342-4221 or marketing-staff@tinleyparkdistrict.org. To ensure we can fully provide all the benefits, we ask that you submit your agreement a minium of 30 days prior to the event date.

Check the events you want to sponsor:

DATE	EVENT	
Sep 7	Day Out with Grandma & Grandpa	
Sep 21	Doggie Pup-Kin Fest	
Sep 27	Daddy-Daughter Date Night	
Oct 4	Fall Fest	
Oct 18	Who You Gonna Call?	
Oct 25	Monster Mash Dance	
Oct 28	Choo Choo Train Coloring Contest	
Oct 29	Haunted Halloween StoryWalk	
Nov 9	Princess and Pancake Party	
Nov 16	Smile with Santa	
Dec 5	Rudolph Dash	
Dec 14	Holly Jolly Hotcakes	
Dec 18	Cookies and Crafts with Mrs. Claus	
Jan 7	Puzzle-Palooza	

SPONSOR BENEFITS

Name on website, event marketing materials and in seasonal brochure

Facebook mention

Sponsor space at event*/Sponsored activity/Giveaways

*Not all events offer physical table space

Payment Information

☐ Check Payable to Tinley Park-Park District
Mail to: 8125 W. 171st Street Attn Meghan Fenlon

☐ Credit Card: Please call Andrew Pappas at 708-342-4221 to make a credit card payment after submitting your form

☐ Please send me an invoice

SEND

Mail checks to:
Tinley Park-Park District
8125 W. 171st Street, Tinley Park, IL 60477
Attn: Meghan Fenlon

TERMS & CONDITIONS OF SPONSORSHIP

Sponsorship Purpose: Sponsorship and advertising with Tinley Park-Park District (TP-PD) positively promotes and financially supports the mission, vision and values of the District.

First-come, first-served: Sponsorship opportunities are extended to any business, non-profit agency, governmental agency, organization, or individual that wishes to have a presence with TP-PD on a first-come, first-served basis, provided that the proposed sponsorship otherwise conforms with the policies as stated herein.

Brochure Ads: If we receive an ad that is unusable due to format, design or content, advertiser must submit corrected artwork prior to the deadline. All ads are subject to final approval. Please send ads to our Marketing Team at marketing-staff@tinleyparkdistrict.org

Conflict of Interest: TP-PD reserves the right, at its discretion, to refuse any sponsorship or advertising from an organization, agency, business or individual.

Payment: Your organization or business agrees to pay the full sponsorship amount within 30 days of submitting this form.

Rescheduling: As deemed necessary, TP-PD holds the right to cancel or reschedule an event, publication or project at its discretion.

Refunds & Cancellations: No refunds are given. If TP-PD deems it necessary to cancel an event and the event is not rescheduled and did not have a scheduled rain date, the Sponsor has the option to choose another available event/ program in the same tier in place of the event that was cancelled. The amount paid for the initial event is applied to the sponsorship fee of a future event.

Event Day: Sponsorships including on-site benefits must arrive on time as scheduled with the TP-PD.

Banners: Banners brought to events by the sponsor are not to exceed the recommended size of W: 6'x H: 4'. Please be sure all banners are prepared for the weather conditions. TP-PD is not responsible for any torn or damaged banners.

Logos: Submit logos to Marketing at marketing-staff @tinleyparkdistrict.org with the following specifications: Full color PDF, JPEG, PNG, with the fonts outlined (minimum resolution 300 dpi). Files saved as .doc, .xls, .ppt, or .pub are not accepted.

Certificate of Insurance: At times, TP-PD may require a Certificate of Insurance from the Partner naming the Tinley Park-Park District as Additional Insured. The certificate must be endorsed and coverage must be adequate to be consistent with TP-PD policy.

Hold Harmless Statement

_____ shall indemnify, defend and hold the Tinley Park-Park District harmless from and against any loss, damage, claim, injury or judgment caused by, or on behalf of, or through the fault of _____, its employees or agents, which is related to its obligations and responsibilities under this agreement.

AGREEMENT
I agree to the above stated terms and conditions of the Sponsorship Agreement and to make payment of the amount due in the time specified.

Signature:_____ **Date:** _____